GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

PUBLIC SERVICES - State Service - Andhra Pradesh Tribal Welfare
State Service Rules Framing of Special Service Rules to
the various Gazetted posts in Tribal Welfare Department and
T WR & TI - Orders - Issued.

SOCIAL WELFARE (TW. SER. I-2) DEPARTMENT

G.O. Ms.No. 123

Dated: 23-12-1999,

Read the following:--

1. From the OMC letter No.334/OMC/SPF.Ser/89-2, Dt:6-6-90.
2. From the CTW, Hyd, Letter No.A2/6994/89, Dt:15-3-96.
5. Govt.Lr.No.16889/T3/90-11, dt 29-4-97
6. From the Secretary, APPSC Lr.No.2024/RR/2/97, dt 9-7-97
7. Govt.Lr.No.16889/90-14, dt 21-8-97
8. From Secretary, APPSC D.O.Lr.No.2024/RR/2/97, dt 6-1-98
9. Govt.Lr.No.16889/TW Ser-I/90-21, dt 29-4-98
10. From the Secretary, APPSC, Lr.No.2024/RR/2/97, dt 13-5-98
12. From the Secretary, APPSC Lr.No.2024/RR/2/97, dt 18-11-98
13. Govt.Memo NO.16889/TW Ser-I/2/90-23, dt 21-4-99
15. Govt.Lr.No.16889/TW Ser-I/2/90, dt 12-10-99
16. From the Secretary, APPSC Lr.No.2024/RR/3/97, dt 10-11-99

ORDER:

The following notification will be published in the Andhra
Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred by the proviso
to article 309 of the Constitution of India and of all other
powers hereunto enabling and in supersession of the rules
issued in GOs mentioned below in so far as they relate to the
posts covered by this service, the Governor of Andhra Pradesh
hereby makes the following rules for the Andhra Pradesh State
Tribal Welfare Service.

1. G.O.Ms.No.2441, Education Department, Dt:4-9-64.
2. G.O.Ms.No.256, Education Department, Dt:18-2-69.
6. G.O.Ms.No.85, Social Welfare Department, Dt:19-8-76.
9. G.O.Ms.No.275, Social Welfare Department, Dt:8-7-77.

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RULES:

1. Short title:

These rules may be called the Andhra Pradesh State Tribal Welfare Service Rules.

2. Constitution:

The Andhra Pradesh State Tribal Welfare Service shall consist of the following classes and categories of posts namely:

Class - A (Core Cadre Posts):

Category -1 Commissioner/Director, Tribal Welfare.
Category -2 Joint Director (Tribal Welfare)
        Joint Director (Projects and Planning).
Category -3 Deputy Director (Tribal Welfare)
        Deputy Director, PODU.
Category -4 Special Officer (Nutrition).
        Special Officer (Inspection).
Category -5 District Tribal Welfare Officer.

Class - B (Tribal Cultural Research and Training Institute):

Category -1 Director, Tribal Cultural Research and Training Institute.
Category -2 Joint Director, Tribal Cultural Research and Training Institute.
Category -3 Deputy Director, Tribal Cultural Research and Training Institute.
Category -4 Assistant Director (Research)
        (Lecturer, Editor, Planning Officer, Programme Officer, and Information Officer).
Category -5 Statistical Officer and Tabulation Officer.
Category -6 Assistant Director, Cartography (Cartographer).
Category -7 Assistant Director, Law.
Category -8 Assistant Director, Linguistics (Research Officer Linguistic).
Category -9 Museum Curator.

Deputation Posts:

Category -10 Junior Lecturer.
Category -11 Lecturer in English.
Category -12 Principal, Pre-Examination Training Centre.
3. Method of appointment and Appointing authority:

subject to the other provisions in these rules, the method of appointment and appointing authority for the classes and categories shall be as specified below:

<table>
<thead>
<tr>
<th>CLASS AND CATEGORY</th>
<th>METHOD OF APPOINTMENT</th>
<th>APPOINTING AUTHORITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
</tr>
<tr>
<td>CLASS - A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Commissioner and Director, Tribal Welfare</td>
<td>IAS Cadre post</td>
<td>Government</td>
</tr>
<tr>
<td>2. Joint Director (Tribal Welfare) and Joint Director (Projects and Planning)</td>
<td>By Promotion from category-3 of Class A</td>
<td>Government</td>
</tr>
<tr>
<td>3. Deputy Director (Tribal Welfare)</td>
<td>By promotion from Category-5 of Class-A</td>
<td>Government</td>
</tr>
<tr>
<td>4. Special Officer (Nutrition) and Special Officer (Inspection)</td>
<td>By appointment by transfer from Category-3 of Class A on tenure basis.</td>
<td>Government</td>
</tr>
<tr>
<td>5. District Tribal Welfare Officer. (1)</td>
<td>By direct recruitment;</td>
<td>Commissioner and Director, Tribal Welfare.</td>
</tr>
<tr>
<td>(11) By appointment by transfer from Superintendents under the Andhra Pradesh Ministerial Service of Tribal Welfare Department including District Offices, Assistant Tribal Welfare Officers and Programme Assistants and category 2, 4 and 5 (Deputy Statistical Officer, Field Officer, Technical Assistant) of Class-A of the Andhra Pradesh Tribal Welfare Sub-ordinate Service Rules.</td>
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</tbody>
</table>
NOTE:— Out of every ten successive vacancies, seven vacancies shall be filled by promotion and three vacancies by direct recruitment.

Out of seven vacancies meant for promotion, three vacancies shall be filled from the post of Superintendents of the Andhra Pradesh Ministerial Service of Tribal Welfare including District Offices and three vacancies shall be filled from the Assistant Tribal Welfare officer and one vacancy shall be filled from others (Programme Assistant and Class-A of Category 2,4 and 5 of the Andhra Pradesh Tribal Welfare Subordinate Service Rules.

The appointments to this Category under this rule shall be made in the following order of rotation in every cycle of ten vacancies:—

1st vacancy shall be filled by Direct Recruitment.
2nd vacancy shall be filled by promotion (Assistant Tribal Welfare Officer)
3rd vacancy shall be filled by promotion (Superintendents)
4th vacancy shall be filled by promotion (others)
5th vacancy shall be filled by direct recruitment.
6th vacancy shall be filled by promotion (Superintendent)
7th vacancy shall be filled by promotion (Assistant Tribal Welfare Officer)
8th vacancy shall be filled by direct recruitment
9th vacancy shall be filled by promotion (Assistant Tribal Welfare Officer)
10th vacancy shall be filled by promotion (Superintendents)

Class - B:

1. Director Tribal Cultural, Research and Training Institute.
   By promotion from Government Category-2 of Class B

2. Joint Director, Tribal Cultural, Research and Training Institute.
   By promotion from Government Category-3 of Class B

3. Deputy Director, Tribal Cultural, Research and Training Institute.
   By promotion from Government Categories-4,5,6,7 and 8 of Class B
4. Assistant Director (1) By direct recruitment, 
   Commissioner & 
   Director, Tribal Welfare. 
   (2) By appointment, 
   by transfer from 
   Categories-4 and 5 of 
   Class-A (Field Officer 
   and Librarian) of the 
   Andhra Pradesh Tribal 
   Welfare Subordinate 
   Service. 

NOTE:- The ratio between direct recruitment and by promotion 
shall be 3:7

5. Statistical 
   Officer and 
   Tabulation 
   Officer. 

By appointment by 
Commissioner & 
Director, Tribal Welfare 
by transfer from 
Categories 2 & 4 
(Deputy Statistical 
officer and Field 
Officer) of Class-A 
of the Andhra Pradesh 
Tribal Welfare 
subordinate service. 

6. Assistant Director (Cartography) 

(i) By direct 
   recruitment 
   Commissioner & 
   Director, Tribal Welfare. 

(ii) By appointment by 
   by transfer from 
   Categories 3, 9, 9, 
   10, and 14 (Cameraman 
   Sculptor, Artist, 
   Audio Visual Operator 
   and Senior Draughtsman) 
of Class-A of the 
Andhra Pradesh Tribal 
Welfare Subordinate 
Service. 

NOTE:- The ratio between direct recruitment and by promotion 
shall be 3:7

7. Assistant 
   Director (Law) 

(i) By direct recruitment 
   Commissioner & 
   Director, Tribal Welfare 

(ii) By appointment 
   by transfer from 
   Category 4 (Field 
   Officer) of Class-A 
of the Andhra Pradesh 
Tribal Welfare Sub- 
ordinate Service. 

NOTE:- The ratio between direct recruitment and by promotion 
shall be 3:7
8. Assistant Director (Linguistic)  
(i) By direct recruitment Commissioner & Director, Tribal Welfare  
(ii) By appointment by transfer from Category 4 (Field Officer) of Class-A of the Andhra Pradesh Tribal Welfare Sub-ordinate Service.

NOTE:- The ratio between direct recruitment and by promotion shall be 3:7

9. Museum Curator  
(i) By direct recruitment Commissioner & Director, Tribal Welfare  
(ii) By appointment by transfer from Category 16 (Assistant Curator) of Class-A of the Andhra Pradesh Tribal Welfare Sub-ordinate Service.

NOTE:- The ratio between direct recruitment and by promotion shall be 3:7

10. Junior Lecturer By transfer on tenure Commissioner & Director, Education Dept., Tribal Welfare  
11. Lecturer in English By transfer on tenure Commissioner & Director, Education Department Tribal Welfare  
12. Principal By transfer on tenure Commissioner & Director, Training Centre. Education Department Tribal Welfare

4. Reservation of Appointment:

(a) The rule of special representation (General Rule 22) shall apply to appointment by direct recruitment to the various posts in this service provided that no reservation shall be made for physically handicapped persons.

(b) Rule 22-(A) of General rules relating to Women reservation in appointments shall apply to appointment by direct recruitment to the various posts in the service.

Rule 22-(A) (2):  
In the matter of direct recruitment to posts for which women and men are equally suited, there shall be reservation to women to an extent of 33 1/3% of the posts in each category of Open Competition, Backward Classes (Group-A), Backward Classes (Group-B), Backward Classes (Group-C), Backward Classes
(Group-D), Scheduled Castes, Scheduled Tribes and Physically Handicapped and Ex-Servicemen Quota.


5. Qualification:

No person shall be eligible for appointment to the categories specified in column (1) of the Annexure appended to these rules by the methods specified in column (2) unless he/she possesses the qualification specified in the corresponding entry in column (3) thereof.

6. Tenure:

The tenure of the persons appointed by transfer from other departments in respect of posts in Class-B shall not exceed three years at a time and in any case if the period of tenure is extended, the maximum period of tenure shall not exceed five years.

Provided that, the Director/Commissioner of Tribal Welfare shall be competent to revert the officers on tenure basis if their work is not satisfactory and such reversion becomes necessary in public interest even before the completion of the period of tenure.

7. Age:

No person shall be eligible for appointment by direct recruitment, if he has completed 28 years of age on the first day of July of the year in which the notification for selection is made.

8. Minimum Service:

No person shall be eligible for appointment by transfer or promotion unless he has put in not less than three years of service but in no case shall be less than two years of service in the category from which promotion or appointment by transfer is to be made.

9. Probation:

(a) Every person appointed by direct recruitment to the various posts in this service shall, from the date on which he commences probation, be on probation for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed to any of the posts either by promotion or by transfer shall, from the date on which he commences probation, be on probation for a total period of one year on duty within a continuous period of two years.
10. Training:

(a) Every person appointed by direct recruitment to the post of District Tribal Welfare Officer and to the post under Class-B of this service rules shall undergo, immediately after appointment, a course of training for a period of six months as per such programme and syllabus as may be prescribed by the Commissioner/Director of Tribal Welfare from time to time.

(b) Every person appointed by transfer to the post of District Tribal Welfare officer and to the post under Class-B of this service rules shall undergo immediately after appointment a course of training for a period of three months as per such programme and syllabus as may be prescribed by the Commissioner/Director of Tribal Welfare from time to time.

(c) Every person appointed by direct recruitment shall, before the commencement of training execute an agreement bond that he shall serve the department for a period of three years after the completion of training referred to in sub-rule (a).

(d) He shall be liable to refund to the Government, the pay and allowances and any other remuneration received by him in addition to the amounts spent by the Government on his training:

(i) if he fails to serve the department for a period of three years after the completion of his training for any reason and;

(ii) if he discontinue the training or discharged from training course for his misconduct or any other reason.

(e) The enforcement of bond should not be insisted upon in the case of employees of State Government who joins the Government of India/State Government or Quasi Government Organisation or any other public enterprise, wholly/ substantially owned/financed/controlled by the Government of India or autonomous bodies in order to secure employment other than private employment, subject to the condition that fresh bond is taken to ensure that the employee serves the new employer for the balance of the original bond period;

(f) The period of training shall count for the purposes of probation, increments, leave and pension;

(g) A person appointed by direct recruitment shall be eligible, during the period of training, for the initial pay of the post with usual allowances admissible at the place of training.

11. Tests:

Every person appointed by direct recruitment to the post of District Tribal Welfare Officer and to the posts of
Categories 4, 6 to 9 of Class -B of these rules shall pass Accounts Test for Executive Officers within the period of probation.

12. Transfer and Postings:

The appointing authority specified in column (3) table in rule 3 shall be competent to effect the transfers and postings of all categories in the service.

13. Repeal and Savings:

Nothing in these rules shall adversely affect a person already appointed under the rules prior to the coming into force of these rules;

Provided that the persons appointed prior to the coming into force of these rules, when no rules were existing for the categories to which they were appointed, may be deemed to have been appointed under these rules.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

C.R. BISWAL,
SECRETARY TO GOVERNMENT OF ANDHRA PRADESH

To The Commissioner of Printing Stationery and Stores Purchase
(Printing-wing) A.P., Hyd., with request to publish in the AP Gazette
The Director of Tribal Welfare, A.P., Hyderabad
The Commissioner of Social Welfare, A.P., Hyderabad
The Director of TCR & TI, A.P., Hyderabad
The Commissioner of B.C. Welfare, A.P., Hyderabad
The Member Secretary, GURUKULAM, A.P., Hyderabad
The Managing Director, TRICOR, A.P., Hyderabad
The Managing Director, GCC, Visakhapatnam

Copy to All Departments of Secretariat, Hyderabad
All the Heads of Departments
All the District Collectors in the State
The Secretary, A.P. Public Service Commission, Hyd. (10 copies)
All the Project Officers of ITDAs
All the District Tribal Welfare Officers in the State
The General Administration (Ser.D) Department, Hyderabad
The Finance and Planning (FW.FR.I/PC.I) Department, Hyderabad
The Law Department, Hyderabad
The Social Welfare (Ser.I) Department, Hyderabad
The Additional Secretary to Chief Minister, Hyderabad
The P.S. to Minister (Tribal Welfare), Hyderabad
The P.S. to Secretary (Tribal Welfare), Hyderabad
The P.S. to Secretary (Social Welfare), Hyderabad
The Stock File / Spare Copies

// FORWARDED BY ORDER //

SECTION OFFICER
## ANNEXURE
(See rule 5)

<table>
<thead>
<tr>
<th>CLASS AND CATEGORY</th>
<th>METHOD OF APPOINTMENT</th>
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### CLASS - A

5. District Tribal Welfare Officer

1. **By direct recruitment**
   - Must possess bachelor's degree of a University in India established or incorporated by or under Provincial Act, Central Act, State Act or an Institution recognised by the University Grants Commission.

2. **By promotion**
   - Must have bachelor's degree of a University in India established or incorporated by or under Central Act, State Act or an Institution recognised by the University Grants Commission.
   - Must have passed the Accounts Test for Executive Officers or Accounts Test for Subordinate Officers parts I&II.

### CLASS-B

4. Assistant Director (Research)

1. **By direct recruitment**
   - First or second class Master's Degree in Social Anthropology/Sociology/Social Work of a recognized with at least two publications in National Level Academic Journals.

2. **By promotion**
   - Must have passed the Accounts Test for Executive Officers.

**NOTE:** Preference will be given to the candidates possessing M.Phil or Ph.D., in Social Anthropology/Sociology/Social Work.
5. Statistical Officer and Tabulation Officer

By promotion

Must have possessed Master's Degree in Economics with Statistics as one of the subject or Statistics or Mathematics with Statistics as one of the subjects of a University of India established or incorporated by or under Central Act, State Act or Provential Act or an Institution recognized by the University Grants Commission.

Must have passed Accounts Test for Executive Officers.

6. Assistant Director (i) By direct recruitment

Must possess a bachelor’s degree in Arts, Commerce, Science with Post Graduate Diploma in Cartography of a University of India established or incorporated by or under Central Act, State Act or Provential Act or an Institution recognized by the University Grants Commission.

(ii) By promotion

Post Graduate Diploma in Cartography. Must have passed Accounts Test for Executive Officers.

7. Assistant Director (i) By direct recruitment

Must possess a first class or second class Master’s Degree in Arts, Commerce, Science and a Master’s Degree in Law of a University of India established or incorporated by or under Central Act, State Act or Provential Act or an Institution recognized by the University Grants Commission.

NOTE:- Preference will be given to the candidates having two years experience in legal practice.

(ii) By promotion

Must possess a bachelor’s degree in Law of a University in India established or incorporated by or under Central Act, State Act, or...
8. Assistant Director (1) By direct recruitment
Must possess a first or second class Master's Degree in Linguistics of a University of India established or incorporated by or under Central Act, State Act or Provential Act or an Institution recognised by the University Grants Commission.

NOTE:- Preference will be given to the candidates having two years research experience in Linguistic studies.

(ii) By promotion
Must possess a Master's Degree in Linguistics of a University in India established or incorporated by or under Central Act, State Act, or Provential Act or an Institution recognised by the University Grants Commission.

9. Museum Curator (i) By direct recruitment
Must possess a first or second class Master's Degree in History in Archeology or Indology or Sociology or Anthropology of Social Work with Diploma in Museology of University in India established or incorporated by or under Central Act State Act, or Provential Act or an Institution recognised by the University Grants Commission.

(ii) By promotion
Must have passed Accounts Test for Executive Officers.

C.R.BISWAL,
SECRETARY TO GOVERNMENT

SECTION OFFICER