

**Minutes of the Review Meeting with
Deputy Directors(TW) of ITDAs and DTWOs of Non-ITDAs**

Held on
30, January, 2012

Venue:
SR Sankaran Conference Hall,
DSS Bhavan, Masab Tank,
Hyderabad

Commissioner, Tribal Welfare held a detailed review with Deputy Directors(TW) and DTWOs on the implementation of TW schemes. He has clarified the role of Deputy Directors(TW) in ITDAs and DTWOs in Non-ITDAs and has drawn their attention to the 5 most priorities - improving the living conditions of the inmates of TW institutions, providing quality education to ST children, streamlining the functioning of TW institutions through regular monitoring and inspections, skill upgradation, training and career guidance, and most importantly the role as a protector of TW rights and entitlements through effective implementation of TSP.

2. Based on the review and discussions, the following action points have been identified for further follow up and compliance by the officers as noted against each point.

Sl. No	Action point minute	To be done by	by
1.	A detailed exercise was done to identify the capacity of educational institutions (hostels & ashram schools) and sanction strength has been proposed to be rationalized. Those figures shall be re-verified and confirmed so that they will be treated as sanctioned strength of the institutions.	JD, Education	6-2-2012
2.	Based on the sanctioned strength, DTWOs shall identify the infrastructure requirement of each institution an also	DDs/DTWOs	15-2-2012

Sl. No	Action point minute	To be done by	by
	find out resources available under various schemes such as RVM, RMSA, BRGF, innovative schemes, IAP, ZP EMF, ACDP, MPLADs, 13 th Finance Commission, CSR etc. The formats for this exercise is furnished at Annexure-I.		
3.	Ashram Primary Schools to be upgraded to Upper Primary and Upper Primary to High School. Necessary formats to be completed.	DDs/DTWOs	31-3-2012
4.	Wherever possible hostels to be converted into ashram schools. There are 75 hostels having more than 250 students each. Those institutions to be considered on priority. Necessary proposals to be worked out.	DDs/DTWOs	31-3-2012
5.	Supply of cloth and stitching of uniform dresses has been reviewed in detail and the progress is very poor and the work to be speeded up so as to ensure stitching and supply of dresses is completed.	DDs/DTWOs	28-2-2012
6.	A model plan to be worked out on stitching & distribution of uniform cloth and detailed guidelines to be worked out for next year.	JD, Admin	
7.	The reporting format on stitching and distribution of dresses is to be simplified	JD, Education	31-3-2012

Sl. No	Action point minute	To be done by	by
	and daily reports to be obtained.		
8.	It is requested to consider providing pants instead of nikkers and dresses instead of frocks to the boarders of Class-8. This needs to be examined.	JD, Education	31-3-2012
9.	The materials such as trunk boxes, plates & glasses to be worked out and the Dist. Level Purchase Committees to be convened and orders to be placed for supply.	DDs/DTWOs	28-2-2012
10.	The requirement to be obtained from districts and the tentative allocation that can be released next year for procurement of materials and supplies to be communicated to districts.	JD, Education	15-2-2012
11.	As per G.O. 75, the perishable commodities such as eggs, milk and vegetables also to be approved through Divisional Level Purchase Committee. As found out in the review, at present, no district has convened the Divisional Level Purchase Committee meetings. In ITDA district, it was requested for entrusting this work to the ITDA level purchase committee. Necessary instructions shall be issued.	JD, Education	6-2-2012
12.	Uniform to be provided to all workers in the hostels and in the case of Cooks, a	JD, Admin	6-2-2012

Sl. No	Action point minute	To be done by	by
	cap also to be provided. Necessary instructions along with budget to be issued.		
13.	In the districts of Vizianagaram, Visakhapatnam, East Godavari, Adilabad and Khammam, milk powder is being supplied. This shall be discontinued and only milk should be supplied. In case supply of milk is a problem, the menu is to be revised by providing equally nutritious food keeping in view of local availability.	DDs concerned	15-2-2012
14.	The issue of providing mid-day meal to hostel boarders on par with Social Welfare dept. is discussed and it is felt that the issue needs to be examined in much more detail and for the current academic year, the existing pattern will be continued.	DDs/DTWOs	
15.	There is a need felt that the basic competencies of children in reading, writing and life skills to be assessed quickly and children lagging behind to be provided with special training. It is also felt that children studying in the hostels will also be covered by this assessment. For this purpose and also taking up quality initiatives, DDs shall identify a core group of teachers esp.,	DDs/DTWOs	6-2-2012

Sl. No	Action point minute	To be done by	by
	subject teachers and furnish the list to Addl. Director.		
16.	There is a workshop planned with PMRCs on 6 th & 7 th of Feb,2012. DDs shall go through the Plan proposals and ensure that the requirements of TW institutions are included.	DDs	6-2-2012
17.	They shall identify one teacher who has an overall vision of TW education and send him along with PMRC members for the workshop.	DDs	6-2-2012
18.	The existing staff position of PMRC is reviewed and there are vacancies of GCDO at Paderu & Bhadrachalam to be filled up and if there is any need to replace the existing staff members it shall also be done immediately.	DDs	6-2-2012
19.	The PMRC infrastructure to be made functional in all respects such as tie up for food arrangements, facilities for staying, water and sanitation.	DDs	15-2-2012
20.	The status of functioning of English medium sections of ashram schools has been reviewed and a quick plan of action shall be furnished immediately to revive the schools and to equip the children to appear for 10 th in English medium.	DDs	15-2-2012

Sl. No	Action point minute	To be done by	by
21.	The status of inspections has been reviewed and found that the institutions are not being inspected as per the formats and a no. of institutions located in remote and interior areas are not being inspected at all. Hence, a quarterly calendar of inspections shall be drawn in such a way that each institutions is inspected 3 times by ATWO and 1 time by DD/DTWO.	DDs/DTWOs	6-2-2012
22.	It is also informed that an online inspection tool is being developed, and all the inspecting officers shall be supplied with note books with data cards for furnishing reports online. Action to be taken to procure the material.	JD, Admin	6-2-2012
23.	DDs/DTWOs to build up a data base of all tribal habitations along with GPS coordinate and obtain the details of road connectivity, availability of drinking water, electricity, permanent housing, access to primary school, ICDS center and primary health institution. They shall prepare action plans based on the requirements and place them before District Level TSP Committee. They shall also identify pockets of tribal population 1000 and above and prepare plans for land development, minor	DDs/DTWOs	28-2-2012

Sl. No	Action point minute	To be done by	by
	irrigation and horticulture under NREGS, IJP and IKP.		
24.	Harivillu, a program to provide learning and livelihood upliftment is launched in convergence with NREGS wherein (7) components such as Green fence with trench, bush clearance, land leveling, kitchen garden, fruit bearing plantations, development of play ground and vermi-compost will be taken up in all educational institutions running in Govt. buildings. All institutions shall be covered under this on priority.	DDs/DTWOs	6-2-2012
25.	Action shall also be initiated to tie up with women SHGs under TRICOR and IKP to supply milk, eggs and vegetables to the institutions.	DDs/DTWOs	31-3-2012
26.	There are 14 TW institutions in the IAP districts with out Govt. buildings and there are 84 Post-matric hostels. Action shall be taken to include these institutions under IAP for sanction of infrastructure.	DDs/DTWOs	15-2-2012
27.	An amount of Rs. 2.53 cr. has been released under repairs to educational institutions. But no progress has been reported from the districts of Vizianagaram, Chittor, Anaparthi, Kadapa, Kurnool, Hyderabad & RR,	DDs/DTWOs	15-2-2012

Sl. No	Action point minute	To be done by	by
	Karimnagar, Medak, Nizamabad and Nalgonda. Action shall be taken to take up few institutions and complete the improvements in all respects instead of spreading the grants too thin.		
28.	Proposals for regularization of Daily Wage workers are yet to be received from Parvathipuram, Srisailam, Ranga Reddy and Utnoor. They have to furnish the proposals with out any further delay.		6-2-2012
29.	A review on operationalising newly sanctioned Post-matric hostels was done and those districts such as EG, Visakhapatnam and Warangal are requested to open the hostels or surrender the sanction if they have no requirement so that it can be allotted to needy districts.	DDs/DTWOs	15-2-2012
30.	Statement showing the variation between SIS database and database furnished by DTWOs to the education section is communicated and it is requested to reconcile and make corrections wherever necessary.	DDs/DTWOs	6-2-2012
31.	An online monitoring system of legal cases load has been developed by TWD through CGG. The system has been seen and it is found that the data is not	Special Officer(I) APO (IT), Plain area	6-2-2012

Sl. No	Action point minute	To be done by	by
	uploaded regularly. Further, there is no monitoring mechanism to ensure that all the cases are uploaded and there is no alert mechanism through email and SMS. A detailed review shall be taken up on making this module functional.		
32.	Certain DTWOs have raised that there are outstanding dues towards rental, electricity charges and honorarium to CRTs. Necessary action shall be taken to work out the requirements and to obtain additional grants from Govt.	JD, Education	31-1-2012
33.	A detailed review of Special projects taken up by TRICOR was done and it was found that they require streamlining and close monitoring. They shall be submitted on file for further action.	DGM, TRICOR	31-1-2012

Sd- Somesh Kumar
Commissioner of Tribal Welfare

To
All Deputy Directors(TW) of ITDAs
All DTWOs of Non-ITDA districts
All Project Officers of ITDAs
APO (Education), Srisailam
All Officers of O/o CTW

Annexure

List of officers participated in the meeting

S.No.	Name of the Officer	Designation
1.	Sri Somesh Kumar, IAS	Commissioner of Tribal Welfare
2.	V. Ch. Veerabhadru	Additional Director
3.	DR. A. Venkata Rayudu	Joint Director, Education
4.	Sri B.V. Balayogi	Joint Director, TSP & Planning
5.	Sri B. Dasarath Naik	Joint Director, Admin
6.	Ms. P. Hemalatha Rani	Deputy Director, Education
7.	Ms. D. Chenchala Devi	Deputy General Manager, TRICOR
8.	Sri Narasimha Murthy	Accounts Officer
9.	Sri K.Nago Rao	Deputy Director, Seethampeta (FAC)
10.	Sri C.A. Mani Kumar	Deputy Director, Parvathipuram
11.	Sri B. Mallikarjuna Reddy	Deputy Director, Paderu
12.	Sri NSVBV Ramulu	Deputy Director, RC Varam
13.	Smt. P. Savithri	Deputy Director, KR Puram
14.	Sri E.N. Nicolas	Deputy Director, Eturunagaram
15.	Sri Ch. Srinivasa Rao	Deputy Director, Bhadrachalam
16.	Sri V. Sarveshwar Reddy	Deputy Director, Utnoor
17.	Sri G. Venugopal Reddy	APO (Education), Srisailam
18.	Sri V. Narayanudu	DTWO, Nellore
19.	Sri P. Seetharamayya	DTWO, Krishna
20.	Sri G. Vijay Kumar	DTWO, Guntur
21.	Sri K. Prabhakar Rao	DTWO, Prakasam
22.	Sri K.V. Dhyumani	DTWO, Chittoor
23.	Sri K. Murali Babu	DTWO, Anantapur
24.	Dr. V. Subramanyam	DTWO, YSR Kadapa
25.	Sri R.M. Giridhar Rao	DTWO, Kurnool
26.	Sri V. Siva Prasad	DTWO, RR & Hyderabad
27.	Smt. M. Saraswathi	PO, MADA, Mannanur/ DTWO, Mahabubnagar
28.	Sri M. Yerraiah	DTWO, Karimnagar
29.	Sri M. Kanthaiah	DTWO, Medak
30.	Smt. PNB Laxmi	DTWO, Nizamabad
31.	Sri K. Bhooma	DTWO, Nalgonda