

**Government of Andhra Pradesh  
Tribal Welfare Department**

**Minutes of the  
Conference of Project Officers, Deputy Directors, Executive Engineers and  
Project Managers of ITDAs**

Held on 14<sup>th</sup> & 15<sup>th</sup> of July, 2011

At : Conference Hall, DSS Bhavan,  
Masab Tank, Hyderabad

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Hon'ble Minister for Tribal Welfare reviewed the activities of Tribal Welfare Department with Project Officers, Deputy Directors and Executive Engineers of ITDAs. Principal Secretary to Government(TW), Commissioner of Tribal Welfare, Secretary(Gurukulam), Managing Director(TRICOR), Engineer-in-Chief(TW), Additional Director(TW) and Joint Directors and Deputy Directors of TWD were present during the meeting. Special invitees for the meeting are Principal Secretary, Medical & Health; Commissioner, Rural Development; Spl. Commissioner, RD; Managing Director, Housing; Director, EGS; Mission Director, NRHM; CEO, EGMM; Senior Consultant, SSA/RMSA; SE & CE, APTRANSCO and others.

The minutes of the meeting are as follows:

**1. Education**

- (a) Welcoming the Hon'ble Minister for Tribal Welfare & RIAD, the principal Secretary to Govt. (TW) stressed the need for focusing special attention on education and health in tribal Areas.
- (b) Commissioner Tribal Welfare explained the efforts taken by the department in identifying both school - age and out of school children during the rapid survey conducted from 2<sup>nd</sup> to 23<sup>rd</sup> June, 2011 and their enrolment.
- (c) Principal secretary to Govt . (TW) instructed the POS / DDs to pay utmost attention on various aspects of education including identification of habitations which require school facility, provision of necessary infrastructure, reducing gender imbalance etc. **(Action: POs& DDsof ITDAs)**
- (d) Principal Secretary to Govt. (TW) stressed the need for creating awareness among the low qualified teachers to improve their academic and professional qualifications for improving quality of teaching.
- (e) Principal Secretary to Govt. (TW) desires to organize a training programme for tribal teachers in such a manner that 10% of the teachers should always be under training at any point of time and the period of training should also be atleast 3 months to improve the capability of teachers. **(Action: JD(Edn)/ JD(Admin)/POs/DDs)**

- (f) During the discussion on engaging CRTs, the commissioner tribal welfare permitted the Pos/DDS for engaging a total of four (4) qualified CRTs with English medium background to handle English medium section in Ashram Schools to teach Maths, English , Social and Bio- Science subjects against clear vacancies of respective posts only. **(Action: POs & DDs of ITDAs)**
- (g) As desired by the Hon'ble Minister (TW & RIAD), the principal secretary instructed to send proposal to the RVM/ (SSA), Hyderabad to supply note books to the ST students studying in Zilla Parishad, Mandal Parishad, Government and aided schools. **(Action: JD(Edn)**
- (h) Commissioner Tribal Welfare instructed the Pos/DDs to to confine the Govt Primary Schools (TW) with Class I to II only and admissions to Hostels and Ashram School to be ensured from Class III onwards. **(Action: POs & DDs of ITDAs)**
- (i) The Hon'ble Minister (TW & RIAD) desired to arrange felicitations function to the top ranked S..C ST students in March '2011 public examinations from Gurukulam, Hostels and Ashram Schools at Ravindra Bharathi, Hyderabad at an early date. **(Action: Secretary, Gurukulam)**
- (j) The Hon'ble Minister (TW & RIAD) desires to improve the drinking water, electricity and toilet facilities in Hostels, Ashram Schools particularly in Girls institutions. **(Action: POs & DDs of ITDAs)**
- (k) During the review, the Principal Secretary to Government, Tribal Welfare observed that there is a variation in the number of hostels and ashram schools existing as per HoD (O/o CTW) figures and those of district offices. This needs to be reconciled. **(Action: JD(Edn)**
- (l) It was also observed that some of the Project Officers of ITDAs are opening new hostels/ashram schools and converting hostels into ashram schools or vice-versa, in this regard they are instructed not to open new institutions or close the existing institutions or convert hostels into ashram schools or vice-versa without prior sanction and approval of CTW. **(Action: POs of ITDAs)**

## **2. Administration**

- (a) **Pending references:** The CTW explained the Pos that there are 332 references pending in ITDAs and they have been requested to expedite the replies immediately.

- (b) **Vigilance and ACB cases pending in the Districts:** There are (16) ACB & Vigilance cases pending in districts level and action taken/ reports are to be furnished immediately. The CTW instructed all Project Officers/ Deputy Directors to review the case by case and furnish action taken report immediately. **(Action: All POs of ITDAs)**
- (c) **Identification of post reserved for STs in Agency area:** The CTW informed the Pos that the Govt. have issued orders for reserving certain posts in scheduled area in favour of local STs. Therefore they were directed to take steps to identify the posts meant for STs and furnish report immediately. **(Action: All POs of ITDAs)**
- (d) **Filling up of backlog vacancies in the districts:** The Project Officer, ITDA, Parvathipuram and Deputy Director, TW, K.R.Puram have taken initiative for identification and filling of backlog vacancies as follows.

Sl.No	Name of the office	Total vacancies identified	Vacancies filled	Balance to be filled
1	P.O., ITDA, Parvathi Puram	52	52	0
2	DD, TW, K.R.Puram	269	79	160

- (e) The CTW instructed the remaining Project Officers to take immediate steps and furnish the details immediately. **(Action: POs of ITDAs concerned)**
- (f) The Deputy Director, TW, Paderu has stated that the Teachers who were transferred against the post sanctioned in G.O.Ms.No.276, dt. 09-08-2010 are not being paid salaries as the DTO/STO are not honoring the bills for want of instructions from the DTA. The Joint Director (A) has informed that this issue was brought to the notice of CTW two days ago, then immediately the DTA has been addressed for issue of instructions to the DTOs in the districts vide this office Lr.No.K2/1524/2011, dt. 13.07.2011 and copy of the same also marked to DTOs, DDs, (TW), DTWOs. The CTW instructed Joint Director (A) to pursue the matter with the DTA and sort out the issue. **(Action: JD(Admin))**

### 3. Tribal Sub Plan

#### I. Housing:

The following issues discussed with MD, Housing:

- (a) As regards PTG housing, Managing Director, Housing informed to the Commissioner, Tribal Welfare to submit the revised proposals of houses to houseless chenchus (PTGs), so as to forward the same to Government of

India and for getting additional allocation of houses under IAY programme.  
**(Action: JD(TSP))**

- (b) The staff position especially Work Inspectors and AEEs level is very poor and problems in supply of cement are responsible for very poor physical progress. All the Pos are requested for filling atleast 70% of the vacancies and ensure smooth supply of cement and payments (weekly) to each beneficiaries for bringing up the progress. **(Action: All POs of ITDAS)**
- (c) PO, ITDA, Paderu has informed that in the hill top areas, the representatives are requesting to use the Asbestos Sheets in the place of the tiles. However, the cost of Asbestos Sheets is more than that of the tiles. The MD, Housing has clarified that for the differential costs can be borne by the ITDA, they can take up the Asbestos Sheets. **(Action: PO ITDA concerned)**

## **II. AP TRASCO**

- (a) SE, AP TRASCO has communicated 2011-12 targets of pump sets and village electrification district wise, and the same was included in notes of POs conference was held on 6<sup>th</sup> and 7<sup>th</sup> April, 2011 and a format for electrification of un-electrified tribal villages in tribal areas (vide CTW Memo Rc.No.L1/5541/11, dated 16-7-2011). All the Project Officers are requested to the furnish the above information immediately to this office, so as to consolidation and submit to the AP TRASCO for necessary action. **(Action: All POs of ITDAs)**
- (b) As regards (38) chenchu gudems are not yet electrified in ITDA, Srisailam and Rs.1.50 crs was paid to SE, Khammam for energizing bore wells. SE, AP TRASCO has informed that a letter addressed to concerned field level officers to furnish the information and the information yet to be received. SE, AP TRASCO is requested to expedite the progress and take necessary action in the matter immediately. **(Action: JD(TSP))**

## **4. Recognition of Forest Rights (RoFR) Act, 2006**

### **1<sup>st</sup> phase**

- The updation of individual and community rights as shown below:
  - (a) CTW reviewed the pendency in updation of individual / Community rights on the website of RoFR and directed the concerned Project Officer to clear the entire pendency immediately.
  - (b) All the officers are requested to use the web reports for their inspections and review meetings.

(c) Availability of Lat long information for the individual claims uploaded in the website is shown below:

S.No	ITDA	No Lat Longs	1 or 2 Last Longs	3 Last Longs	4 or more Lat Longs	Total
1	Seethampeta	0	4	522	12591	13117
2	Parvathipuram	0	10091	45	3331	13467
3	Paderu	17357	249	0	0	17606
4	Rc Varam	16	0	3	6896	6915
5	KR Puram	0	0	15	1010	1025
6	Bhadrachalam	0	33692	13	2	33707
7	Eturunagaram	0	1	127	13270	13398
8	Utnoor	4237	27316	10	0	128
9	Nellore	0	128	0	0	128
<b>Total</b>		<b>21610</b>	<b>71481</b>	<b>735</b>	<b>37100</b>	<b>130926</b>

(d) 72% of the individuals claims uploaded in the website are not having 4 or more lat longs. 4 or more lat longs informations is essential for locating the occupations exactly on the grounds.

(e) Pos are requested to take necessary action to provide 4 or more lat longs for each and every individual claims under RoFR Act,2006. **(Action: POs of ITDAs)**

## 2<sup>nd</sup> phase

(f) Pos are requested to complete the survey, SDLC and DLC meetings, Finalise the rights and issue title duly deeds duly generating from the system before 15.8.2011. **(Action: POs of ITDAs)**

(g) Project Officers of Paderu, KR puram,Eturunagaram, Utnoor and Nellore are requested to prepare budget estimates for the 2<sup>nd</sup> phase (including pilot mandal) and submit before 25.7.2011. **(Action: POs of ITDAs concerned)**

## 5. TRICOR

(a) Economic Support Scheme action plan 2010-11 : Implementation of Action Plan 2010-11 cut off date for groundings schemes was extended to 30<sup>th</sup> June 2011 and requested to furnish progress report and grounding details. Except PO, Vizianagaram & Srisaillam no reports have been furnished. Pos are requested to furnish the progress report immediately with grounding

particulars as on 30<sup>th</sup> June. **(Action: All P.Os of ITDAs Except Vizianagaram & Srisailam )**

- (b) Action Plan 2011-12: Action Plan was approved and communicated along with detailed Circular instructions/guidelines for implementation of Economic Support scheme for the 2011-12 to the all the Pos of ITDAs and requested to implement the schemes duly following Guidelines without deviation. **(Action: All P.Os of ITDAs)**
- (c) Regarding implementation of Spl.Project/ Integrated Comprehensive projects, guidelines and format for baseline Data formats are sent. Pos are requested to prepare project in detailed and furnish proposals with in one week positively for sanctioning the projects. **(Action: All P.Os of ITDAs)**
- (d) Data entry: - SCA to TSP and other Spl.Project Scheme funds will be released only after filling the list of sanctioned beneficiaries. In the web based online POs are requested to update all entries in the web based online(tricor.cgg.gov.in) and request for release of funds. **(Action: All P.Os of ITDAs)**
- (e) CCDP Implementation: Under this scheme funds should be justifiably used for the sanctioned components such as Nutritional Rehabilitation, Viability gap funding for Indiramma Houses, Janashree Bheema Yojana etc. Pos are directed to use CCDP funds strictly for PTGs and the sanctioned components only. Any post approvals will not be entertained as GOI is not permitting. Funds related to the year 2010-11 would be allocated shortly. Proper planning for effective utilization should be accordingly made. A detailed need analysis may be made and proposals for next (5) years may be formulated immediately and furnish immediately for continuation of CCDP Scheme. **(Action: All P.Os of ITDAs)**
- (f) Training program: All trainings to be taken up only under convergence with EGMM. Any other training not covered under EGMM may be listed and furnished separately for taking further action.
  - (i) For all the schemes implemented through TRICOR during the year 2011-12, beneficiary data should be entered an sanctions given through TESTS- web based on line application developed by cgg with the url “tricor.cgg.gov.in”. The sanctions should be limited to the allocation given to the district
  - (ii) Based on the online sanction only, the funds will be released to the districts. **(Action: All P.Os of ITDAs)**

## 6. MGNREGS

(a) The gist of discussions with Commissioner, Rural Development (CRD) are:

- i. The list of TPMU mandals is finalised. It was decided that in all mandals where DCC is working there Horticulture would be taken up from the forthcoming years. However for this year (plantation season), the list of mandals as taken up will be accepted by RD. It was decided, that in those mandals all other MCC tasks also will be reviewed by PO ITDA.
- ii. The issue of 40% replacement for second year plantation of Horticulture in tribal areas was discussed and agreed.
- iii. CRD has also informed that the software issues of: Work commencement orders given for cashew rejuvenation, pitting through musters and the HRMS link of Chenchu are solved.
- iv. CRD, asked all the Project Officers to take special interest in Social Audit issues. It was instructed to closely observe all the record handling procedures at Audit time and follow up any action initiated on the third party/ civil society partners like VTDA's and other implementation agencies.
- v. Spl. Commissioner RD informed that all the material/ farmer cards and information given to PD DWMA has to be given to PO ITDA also. It was also said that the extra copies of farmer cards available in RD could be given to ITDA's.
- vi. An increase in the lead kilometres details of the Horticulture estimate was asked since transportation facilities are a problem and costly in the Tribal terrain.
- vii. PO ITDA Khammam and PM Chenchu, informed that the cost of the component "deep ploughing" used in Eucalyptus plantation and LDP works is only Rs 1000 compared to the market rate of Rs 1500. Hence this is causing an issue in work completion.
- viii. PO Paderu requested the price set for Silver Oak seed in Paderu to be increased, since the existing price is not market accessible. PO ITDA has also raised the issue of M Books for Coffee, CRD instructed that PO ITDA can purchase the M books, ensuring that the books are not easily duplicated and duly signed by the field staff.
- ix. The material payments of Paderu coffee and Silver oak are made to the VO accounts. The issue of making those payments to the PO ITDA account was discussed. The Director EGS has agreed for this.
- x. The issue of naming RoFR project in the estimate itself and a drill down of 13.2 report for work ID wise was discussed. EGS Director told that he would forward the issue to TCS.
- xi. The issue of cap on admin Expenditure on DCC was discussed. EGS Director Murali, informed that ITDA's have to send then their specific requirement.

**(b) CLDP/ IJP:**

- i. PO ITDA Eturunagaram and Bhadrachalam said that they have no idea of CLDP/ IJP details.
- ii. The guidelines and process requirements of IJP were shared with all PO's
- iii. It was informed that the second level of block assessment for IJP, would happen with the help of a Geologist. There were several instructions issued on the remuneration of Geologist. The details of which has to be shared by RD.
- iv. It was decided, that RoFR lands would be given priority for IJP and other lands will be taken up only after exhausting all the possible RoFR lands.
- v. The target that each ITDA should achieve should atleast be 50% of that of the district target.
- vi. CTW instructed the PO ITDA to take an exclusive review of MPDO's to find out the progress of CLDP.
- vii. The channel of CLDP fund transfer directly to ITDA's instead of PD DWMA was discussed. However, no conclusive decision was reached.
- viii. CRD suggested that ITDA can use the 2% of training and capacity building funds of IJP for training the farmers on IJP.
- ix. CRD has suggested that every PO can closely monitor a block of IJP, ensuring that all the Scheme facilities of other LDP works and IJP are converged in that block. That block can be used as a model block for future developments.

**(c) NREGS DCC works:**

- i. EE RC Varam mentioned that he needed a special provision to build Slab culverts and Bridges on the roads which have linear waterway greater than 8 kms. CTW instructed EE RC Varam to submit a detailed report for the project, including the community aspects of VTDA Training, special handbooks for those Bridges and roads.
- ii. PO ITDA Vizianagaram, requested that he wanted a special patch for registering suppliers directly for DCC works.
- iii. The targets for GP building as given by each ITDA are as follows:
  - RC Varam - 18 buildings in August and others by October.
  - Vizianagaram -all buildings by October
  - Adilabad - All buildings by October
  - Khammam - August 15, all GP building closed
  - Paderu - 9 building in September
  - Warangal - August ending all building completed
  - Srikakulam - CTW instructed that the two buildings have to be extraordinary with respect to every detail.
  - West Godavari - 2 buildings by 31 August

- iv. The status of Quality checks in all ITDA's was verified. Paderu informed that their procurement of QC equipment is not yet complete for them to complete the QC test.
- v. PO ITDA Parvathipuram requested CTW if he could make fresh estimates under DCC roads with the amount that is left over after completing the first phase. He also said that, after an initial assessment, an approximate amount of 5 crores is left over, which he wishes to use for fresh roads. CTW instructed him to check if the Ragas software is allowing the application and revert back.

**(d) Horticulture:**

- i. A review of Work commencement Orders given and physical pitting in ITDA's was taken up. It was instructed that Adilabad and Warangal have to give WCO of atleast 1000 acres within one week.
- ii. CTW emphasised the need of Community mobilization and asked to distribute farmer cards to all the farmers.
- iii. The survival of last year plantation was reviewed and instructions given to plan for gap filling.
- iv. CTW instructed PO ITDA to carefully approve the institutional repair plan of Ashram schools, so that a lay out component for Institutional horticulture is included in those buildings.
- v. PO ITDA requested for the Cashew rejuvenation in Koyyuru, CTW said that a case can be accepted on the responsibility of PO ITDA.
- vi. CTW instructed all PO ITDA's to be self-sufficient with the Cashew and Mango grafts production in the HNTC's for the next plantation season.

**(e) RoFR:**

- CTW reviewed all the PM's for the status of RoFR LDP works.

**(f) Chenchu Project:**

- i. PM Chenchu said that the existing shelf would support the program only till October 4<sup>th</sup> with the given programmes. There is a need to accept new lands into the project or change the programs in LDP.
- ii. CTW reminded PO ITDA to call for the meeting with Mahboobnagar District Collector and discuss the issue.
- iii. The PTG Chenchu Project Replication proposals were discussed with PM's. CTW asked them to take into consideration the reach of NREGS not only in the present year, but also in the past years.

## 7. Health

- (a) Project Officers have raised on the issue of non-receipt of the remuneration of CHWs in time and non receipt of the 4<sup>th</sup> quarter budget of 2010-11. Principal Secretary Health emphasised that at present there is no distinction between ASHAs and CHWs. He also observed that the remuneration of CHWs is being released for 3 quarters from the Commissioner, Family Welfare but not from MD, NRHM. He directed the MD NRHM to examine the matter in detail and to propose appropriate action plan to sort out the issue. **(ACTION : MD NRHM)**
- (b) As part of JBAR & Rajiv Aarogya Sri it was highlighted in the conference that the main bottle neck is that of the emergency transportation from the school or institution to the nearest hospital. The Principal Secretary, Health has asked the TWD & NRHM to jointly work on the modalities and put up a proposal for consideration. **(ACTION : MD NRHM & SPM(TH))**
- (c) It was decided that a tribal health day shall be organized in all the TW institutions preferably on August 9<sup>th</sup> to create awareness on sanitation, student health and hygiene. It was also decided that deworming tablets shall be administered to all the students on this day along with the emphasis on hand washing. **(ACTION : STATE CO-ORDINATOR, JBAR)**
- (d) With regard to the spraying activities it was decided that the transportation costs of the materials from the district head quarters to the village level shall be met by village health & sanitation committees. Wages towards spraying shall be paid by the Panchayats under the 13<sup>th</sup> Finance Commission Grants. **(ACTION : ALL POs of ITDAS)**
- (e) Additional Director(Malaria) has explained to the Project Officers about the need to step up the surveillance activity in the tribal areas. He has also explained about the need to monitor passive surveillance also i.e., 15% of the new OP in each PHC should be compulsorily tested for malaria. **(ACTION: ALL POs & Addl DM&HOS/Dy.DM&HOs of ITDAs)**
- (f) Regarding the training to the HDS members at PHC level, the POs are requested to complete the trainings at the earliest and report compliance. **(ACTION : ALL POs )**
- (g) The Project Officers are also advised to send the action plan prepared on the epidemic prevention and control at the ITDA level and send the implementation reports periodically. **(ACTION : ALL POs)**

A copy of the minutes are placed at [www.aptribes.gov.in](http://www.aptribes.gov.in)

**Sd/- A. Santhi Kumari**  
**Commissioner of Tribal Welfare**

**(V. Ch. Veerabhadru)**  
**Additional Director, TW**

**To**

All Project Officers of ITDAs  
All Deputy Directors(TW) of ITDAs  
Managing Director, TRICOR  
Secretary, Gurukulam  
Engineer-in-Chief, Tribal Welfare  
Director, TCR&TI  
Executive Director, TRIPCO  
SPM, Tribal Health  
All Joint Directors & Deputy Directors of O/o CTW  
EEs & PMs of NREGS of ITDAs

**Copy submitted to:**

Principal Secretary to Government, Tribal Welfare  
Principal Secretary, Medical & Health  
CMD, APTRANSCO  
Commissioner, Rural Development  
Commissioner, Panchayat Raj  
Commissioner, Family Welfare  
CEO, EGMM  
Managing Director, Housing

Mission Director, NRHM  
State Coordinator, JBAR

Copy to P.S. to Hon'ble Minister for Tribal Welfare, Hyderabad.